

ISAAC ORESANYA

OPERATIONS & PROGRAM ANALYST | DATA OPERATIONS

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PROFESSIONAL SUMMARY

Operations and Program Analyst with 2+ years improving delivery speed, reliability, and visibility across distributed programs and data operations. Coordinated a 35-person, seven-team cohort, improving on-time submission 10-15 percentage points and cutting unresolved blockers 25-35%. Designed a reusable 16-phase operating system that reduced intake and team formation from three days to one and feedback turnaround from five days to two.

CORE SKILLS

Program Operations: End-to-end delivery, cohort operations, participant intake, team formation, progress tracking, technical support, submissions, feedback

Process & Stakeholders: Process design, SOPs, workflow documentation, requirements gathering, scope management, project coordination, cross-functional communication

Reporting & Data Operations: KPI reporting, performance analysis, dashboard development, data quality, schema standardization, client handoff, Excel, Google Sheets, SQL, Python, Streamlit

PROFESSIONAL EXPERIENCE

DATA CAREER JUMPSTART | Reporting & Operations Analyst | Remote | Jan 2024 - Present

- Coordinated end-to-end delivery of a 35-person, seven-team analytics cohort across multiple time zones; improved on-time project submission 10-15 percentage points and cut unresolved blockers 25-35% through structured check-ins, support, tracking, and escalation.
- Cut participant intake and time-zone-based team formation from three days to one and reduced review and feedback turnaround from five days to two by standardizing workflow, decision rules, submission, and handoff.
- Designed a reusable 16-phase operating procedure covering intake through post-program review; it became the foundation for future intake and tracking and saved future operators one to two days of setup.
- Own company-wide weekly KPI reporting across 70+ metrics and cut preparation time 35%, from eight hours to about five hours per cycle, saving roughly 12 hours per month.
- Reviewed 50+ analyst projects and reduced average revision cycles 20-30% through earlier feedback on SQL logic, dashboard choices, and analytical communication.

NOVAE, LLC | Data Analyst (Contract) | Remote | Jun 2024 - Jan 2025

- Maintained 100% milestone delivery across at least eight paid phases over seven months, managing requirements, revisions, documentation, and a seven-page handover; the client later used the data foundation to build a freelance pricing GPT.
- Automated or standardized 60-75% of the collection and preparation workflow, cutting a full refresh from roughly five days to one or two days.
- Consolidated 163K+ records from three platforms into 141K+ analysis-ready records and reduced manual cross-platform comparison time 50-70% through a common analytical schema.
- Identified a 43.6% duplicate-row issue, rebuilt the dataset around 78,770 validated unique records, and added controls that prevented the same failure in the corrected handoff.

EXPLAIN THE DATA | Founder & Publisher | Nigeria | Apr 2025 - Present

- Grew a focused LinkedIn newsletter to 2,400+ subscribers in 16 months and increased average article open rates from about 20% to 27% by making reporting, data quality, dashboards, and analytical reasoning practical for working professionals.

EDUCATION

FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA

B.Sc. in Physics | Abeokuta, Nigeria | Jan 2021 - Sep 2024